

**Office of the Principal, Govt. T.C.L. P.G. College, Janjgir,
Janjgir-Champa (C.G.)**

642
Ref...../Est./Janjgir/2024

Janjgir, Date:- 04/07/2024

College Committee for Academic Session 2024-25

सत्र 2024-25 में महाविद्यालय की विभिन्न गतिविधियों के संचालन हेतु निम्नानुसार समितियों का गठन किया जाता है। समितियों के संयोजक/सदस्य को सौंपे गये दायित्व का कुशलता एवं निष्ठा के साथ निर्वहन अपेक्षित है। प्रत्येक समिति को सत्र में 03 बैठक अनिवार्य रूप से आयोजित कर कार्यवाही का कार्यवृत्त (Minutes) पंजी में संधारण आवश्यक है तथा मांगे जाने पर IQAC में AQAR वार्षिक प्रतिवेदन जमा करना अनिवार्य है।

Sl. No.	Name of the Committee	Chairperson/ Convener/ Co-ordinator/ Programme Officer	Members
1	Staff Council	Mr. R.K. Pandey Chairperson	Mr. R.S. Bhagat- Vice Chairperson Mr. S.K. Madhukar, Secretary
2	IQAC	Mr. R.K. Pandey Chairperson Dr. Abha Sinha Co-ordinator	Dr. M.R. Banjare Dr. Abhay Sinha Miss Kanchan Lata Singh Mr. O.P. Singh Miss. Dhaneshwari Patel Mr. Rajesh Dubey Dr. Pushpa Singh Ku. Varsha Rani Khakha Mr. Shivam Pandey - Ex Student Ku. Vivek Rathore - Student Nominee Ku. Astha Mishra - Student Nominee
3	NAAC Committee	Dr. M.R. Banjare Co-ordinator	Dr. Manjulata Kashyap Dr. K.K. Patel Miss. Kanchanlata Singh Dr. Shalini Pandey Mr. Naresh Kr. Azad Mr. Rajesh Dubey Miss. Jyotsna Lader
4	NEP 2020 Implementation Committee	Dr. M.R. Banjare	Mr. O.P. Singh Miss Jyotsana Lader Miss Varsharani Khakha
5	Academic Bank of Credit	Brijesh Kant Brman	Mr. R.K. Chandra
6	Continuous Internal Assessment & Internal Marks Entry (Regular and Pvt. Students)	Dr. S.K. Madhukar (Faculty of Commerce) Dr. Manjulata Kashyap (Faculty of Art) Dr. K.K. Patel (Faculty of Science)	Miss Varsha Rani Khakha Miss Dhaneshwari Patel Mrs Madhuri Minj Tigga Dr. Ishwari Suryavanshi Miss Kanchan Lata Singh Mrs. Poonam Thawait
7	AISHE	Miss. Purnima suryavanshi	Mr. Rajesh Dubey
8	PM-USHA	Dr. G.N. Singh	Dr. K.K. Patel

9	UGC	Mr. Rajesh Dubey	Mr. Aadesh Prajapati
10	Discipline, Anti-Ragging and Grievance Redressal Cell	Dr. P.K. Singh	Dr. S.K. Madhukar Dr. Manjulata Kashyap Miss Poonam Thawait Mr. Naresh Kumar Azad Miss Sakshi Pandey - Student
11	Jan Bhagidari Samiti	Dr. S.K. Madhukar	Management Committee- Dr.P.K.Singh Dr.Abhay Sinha Finance Committee- Dr.Manjulata Kashyap Mr. Naresh Azad
12	Alumni Cell & Parents-Teacher Association Committee	Dr. Abhay Sinha	Mr.R.S.Bhagat Ku. Poornima Suryawashi
13	Admission Committee/संकाय प्रभारी	Mr. R.S. Bhagat (Art Group) Dr. K.K. Mishra (Science Group) Dr. S.K. Madhukar (Commerce Group) Dr. Abha Sinha (Law) Mr. R.G. Khunte (Computer Science)	Members List Enclosed
14	Time Table /Academic Calendar	Dr.S.K.Madhukar	Dr. K.K. Mishra Dr.P.K.Singh Dr.Manjulata Kashyap Dr.M.R.Banjare Dr. Abha Sinha
15	Annual Function, Youth Festival, Literary Activities and Students Welfare Committee	Dr. M.L. Patle	Dr. Manjulata Kashyap Mr.Naresh Kumar Azad Miss. Jyotsana Lader Miss. Varsharani Khakha
16	I. NSS & Other Extension Activities Committee	Dr. Pushpa Singh - Girl's Unit Dr.Abhay Sinha	Dr.Ishwari Suryavashi Miss Dhaneshwari Patel Miss Poornima Suryavanshi Mr.Brijeshkant Berman Mr Aadesh Prajapati
	II.Rovers and Rangers (Senior Wing of Scout and Guide)	Mr.Naresh Azad (Rover) Mrs Madhuri Minz Tigga (Ranger)	
	III. Red Ribbon & Red Cross	Dr. Abhay Sinha	
17	NCC	Dr. Ishwari Suryavashi	
18	Purchase Committee	Dr. S.K. Madhukar	Dr. P.K. Singh Dr. Abhay Sinha Dr.K,K.Patel Mr. Hemant Dhruw
19	Write-off Committee	Mr. R.K. Chandra	Mr. R.S. Bhagat Mr. Naresh Kr. Azad Dr.K.K.Patel
20	Library/Reading Room Committee	Mr. O.P. Singh	Dr. S.K. Madhukar Dr. G.N. Singh Dr. K.K. Patel Ku. Poonima Suryawashi

21	Book Bank/BPL Book Bank Scheme	Mr. O.P. Singh	Dr. S.K. Madhukar Dr. G.N. Singh Dr. K.K. Patel Ku. Poonima Suryawashi
22	Sports Committee	Prof. Brijesh Kant Barman (I/C Professor - Sports)	Dr. Abhay Sinha Dr. Pushpa Singh Miss Jyotsana Lader Mr. Aadesh Prajapati
23	Income Tax Committee	Dr. S.K. Madhukar	Mr. S.D. Mahant
24	Amalgamated Fund ,College Development fund and Cycle Stand fund Committee	Dr. S.K. Madhukar	Mr. O.P. Singh Mr. Brijeshkant Berman Mr. Manoj Yadav
25	Commerce Lab	Dr. S.K. Madhukar	Ku. Varsha Rani Khakha
26	English Language lab	Dr. M.R. Banjare	Dr. Shalini Pandey
27	Consumable/Non Consumable, Scrap and Store Inspection Committee	Dr. M.L. Patle	Mr. R.G. Khunte Miss Jyotsana Lader Mr. G. Khaiwar Mr. Manoj Yadav
28	ICT Facilities/Computer Lab/Internet Connectivity Maintenance and Extension Committee	Dr. K.K. Patel	Mr. O.P. Singh Mr. Hemant Dhruw Mr. Manoj Yadav
29	Guest/Self Finance/Jan Bhagidari Lecturer Appointment Committee	Dr. K.K. Mishra	Mr. R.S. Bhagat Dr. S.K. Madhukar Dr. Abha Sinha
30	Campus Cleanliness & Electricity and Water Management Committee	Dr. Abhay Sinha	Mr. Naresh Kr. Azad Dr. Pushpa Singh Miss Jyotsana Lader
31	RTI Committee	Prof. R.K. Pandey-PIO Mr. Naresh Azad-APIO	Dr. G.N. Singh-Fist Appellate Authority
32	Citizen Charter and Lok Seva Guarantee	Miss Jyotsana Lader	Dr. Shalini Pandey
33	Girls' Hostel Committee	Dr. V. Sengupta	Miss Dhaneshwari Patel Mr. Shashank Yadav Miss Rubi Pnna - Student Miss Tanu Goyal - Student
34	Annual Magazine and National/International Day Celebration and Recordkeeping Committee	Mrs. Madhri Minz Tigga	Dr. Shalini Pandey Mr. Naresh Azad Miss Purnima Suryavanshi
35	Nyayalayeen Prakaran/ Legal Aid Clinic	Dr. G.N. Singh	Dr. Abhay Sinha Mr. Naresh Azad
36	Best Practices Judiciary Coaching/Civil Judge Coaching	Dr. Abhay Sinha	Dr. Shalini Pandey

37	Women and Gender Sensitivity Committee	Dr. Shalini Pandey	Dr. Abha Sinha Miss Jyotsana Lader Dr. Ishwari Suryavanshi Miss Nandni Jaiswal -Student Miss Aachal Rathore- Student
38	Gender Champion	Dr. Abha Sinha	Mr. Rajesh Dubey Miss Nandni Jaiswal -Student Mr. Rahul Rathore- Student
39	Career Counselling, Employment and Placement Cell	Mrs. Maduri Minz Tigga	Miss Jyotsana Lader Dr. Shalini Pandey
40	Scholarship and Free ship Committee	Dr. Vrinda Sengupta	Mr. S.D, Mahant Mr. D.R. Kariyare
41	Code of Conduct (Monitoring and Implementation) Inspection Committee	Miss. Dhaneshwari Patel	Miss Jyotsana Lader
42	NAPTEL, SWAYAM & MOOC's	Mrs. Ponam Thawait	Mr. O.P. Singh
43	College Website Updating and Maintenance	Mr. Aadesh Prajapati	Mr. O.P. Singh
44	Yoga, Meditation, Mental Health and Stress Management Cell	Mrs. Madhuri Minz Tigga	Mrs. Shalini Pandey Miss. Poonam Thawait Mr. Aadesh Prajapati
45	Stationery Distribution Committee (SC, ST Students)	Mr. R.G. Khunte	Mr. Naresh Kr. Azad Mrs. Madhuri Minz Tigga Miss Varsha Rani Khakha
46	Students Feedback Collection, Analysis and Action Taken Report Preparation Committee	Dr. K.K. Mishra	Mr. Naresh Kr. Azad Dr. Pushpa Singh Miss Varsha Rani Khakha
47	Mentor-Mentee, Advance-Slow Learners' Data Collection, Analysis and Action Taken Report Preparation Committee	Dr. Manjulata Kashyap	Dr. Abhay Sinha Miss Dhaneshwari Patel Miss Jyotsana Lader Miss Varsharani Khakha
48	Research Cell (Research Project/Seminar/Workshop/Conference)	Dr. K.K. Mishra	Dr. S.K. Madhukar Dr. P.K. Singh Dr. Manjulata Kashyap Dr. M.R. Banjare Dr. Abha Sinha Mr. O.P. Singh
49	I. Science Club/ Exhibition & Incubation Innovation Centre II. Green audit Energy audit Environment audit	Miss Kanchan Lata Singh	Dr. P.K. Singh Mr. R.G. Khunte Dr. K.K. Patel Mrs. Poonam Thawait Miss Jyotsana Lader
50	Canteen & Xerox Service	Dr. V Sengupta	Dr. S.K. Madhukar Dr. G.N. Singh Dr. M.R. Banjare

51	Self-Finance Committee	Dr. M.R. Banjare	Mr. R.G. Khunte Miss Kanchanlata Singh Dr. K.K. Patel Dr. Abha Sinha Miss Dhaneshwari Patel Miss Jyotsana lader Mrs. Madhuri Minz Tigga Dr. Pushpa Singh
52	Internal Audit (Janbhagidari, Govt/Non. Govt./PD/AF/Self Finance/RUSA/UGC)	Mr.Rajesh Chandra	Mr.Rajesh Dubey Miss Varsha Rani Khakha
53	Vidhansabha	Mr.Rajesh Kumar Chandra	Mr.Rajesh Dubey Mr. G. Khaiwar Mr. Manoj Yadav
54	HEI Online	Mr. O.P. Singh	Dr.M.R.Banjare
55	e- Manec	Prof. R.K. Chandra	Mr. Manoj Yadav
56	PSSOU Study Centre	Prof. R.K. Pandey	Mr. R.G. Khunte
57	TL Meeting	Mr. Naresh Azad	Dr. Abhay Sinha
58	Students Help Desk	Dr.Shalini Pandey	Mrs.Poonam Thawait Miss Jyotsana lader Miss Varsha Rani Khakha
59	SVEEP Ambassador	Dr.Pushpa Singh	Miss Dhaneshwari Patel Mr. Lakki Farista – Student Ku. Reshma Khare - Student
60	Online Griveances Redessal Cell (जनदर्शन, जनचौपाल, Online Admission)	Miss Poornima Suryawashi	Miss Dhaneshwari Patel
61	PRO (Electronic & Print Media)	Dr. Abhay Sinha	Miss Poornima Suryawashi Mrs. Poonam Thawait Dr. Pusha Singh
62	Equal Opportunity Cell	Mr. R.S. Bhagat	Mr. R.G. Khunte Mrs. Poonam Thawait Mr. Naresh Kumar Azad Miss Dhaneshwari Patel8
63	Academic Audit	Dr. K.K. Mishra	Dr. S.K. madhukar Dr. G.N. Singh Mr. R.K. Chandra Mr. O.P. Singh
64	I. University Affiliation Related works	Dr. P.K. Singh	Dr. M.R. Banjare Mr. O.P. Singh Mr. Manoj Yadav
	II.BCI and AICTE Affiliation Related works	Dr. Abha Sinha-BCI Mr.R.G.Khunte-AICTE	Dr. G.N. Singh Mr .O.P.Singh
65	Academia-Industry Linkage	Dr. P.K. Singh	Dr. Manjulata Kashyap Dr. Abha Sinha Mr. O.P. Singh Mr. Rajesh Dubey

66	Institutional Development Plan (IDP)	Dr. Abhay Sinha	Academic Activities	Dr. S. K. Madhukar
			Civil Works including Environment Management	Mr. R. K. Pandey
			Procurement	Dr. P.K. Singh
			Financial aspects	Dr. S.K.Madhukar
			Equity Assurance Plan Implementation	Mr. O.P. Singh
			Career Counselling & Placement	Dr. K. K. Patel
			Extension Activities	Mr.. R. K. Chandra
			Internal & External Assessment	Dr. Manjulata Kashyap
67	Online fee collection and DFC/GFC record Maintenance	Mr. Rajesh Kumar Chandra Mr. O.P. Singh Mr. Rajesh Dubey (Technical Support and Internal Audit)	Online Fees Collection	Mr. Arun Tiwari Mr. Shashank Yadav Mr. Satyam Dinesh
			DFC, GFC and Classification Register	Mr. Sankalp Singh
68	Recieve and Dispatch Section	Mr. Shashank Yadav	Mr.R.R Rathore	
69	VYAPAM/PSC/All Competitive Exam Cell (Adjustment of Advances)	Mr. R.K. Pandey	Dr. S.K. Madhukar Mr. Manoj Yadav Mr. Govind Khairwar	
70	University Exams Annual/Semester (Demand letter, Dispatch of Bills /Vouchers, Adjustment of All Advances, Affiliation fees of UG,PG, Diploma courses and Research centres)	Dr. M.R. Banjare	Mr. S.D. Mahant-Annual Exams & Law Exams Mr.N.K.Madhukar-Semester Exams Mr. Hemant Dhruw- All Exams	
71	Government/ Private College Inspection Committee	Mr. R.K. Pandey	Dr. S.K. Madhukar Mr. R.G. Khunte Dr. Abhay Sinha Mr. O.P. Singh Mr. Rajesh Dubey	
72	Karmik Sampada And AABHAR Portal	Mrs. Poonam Thawait	Mr. Rajaram Rathore Mr. Manoj Yadav	
73	Establishment Section & Correspondence with PWD,RES ,DMF and Collectorate.	Dr. S.K. Madhukar Mr. O.P.Singh	Dr G.N.Singh Dr Abhay Sinha Mr.Rajesh Dubey Mr. R.R. Rathore Mr. Govind Khairwar	

74	Account Section	Mr. R.K. Pandey/DDO	Mr. Hemant Dhruw-I/C accountant Mr. Manoj Yadav
75	TC ,CC and Student's Section ,Distribution of marksheet /Multiple entry and Multiple exit system Recordkeeping	Dr. V.Sengupta	Mr. Rajaram Rathore Mr.Sankalp Singh Mr.Shashank Yadav Mr.Jawahar Sharma



माचार्य

शासकीय टी.सी.एल. स्नातकोत्तर
महाविद्यालय, जांजगीर (छ.ग.)